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AUSTIN, MN 55912-1067

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www.tradexpos.com / e-mail - info@tradexpos.com

April 2022

"34th Annual" Topeka Farm Show
Stormont Vail Events Center
One Expocentre Drive
Topeka, Kansas 66612

January 10th, 11th, 12th 2023

Dear Exhibitor:

The Tradexpos Staff is proud to present the Topeka Farm Show at the Stormont Vail Events Center, January 10th, 11th, and 12th 2023.

The expansion of the Stormont Vail Events Center has enhanced our show by bolstering capacity from 617 booths to over 700. The new Move-in door on the North side, as well as a new layout in Expo Hall, created a smooth flow for move-in and move-out. There is still opportunity to expand in this area, please give us a call to discuss your options!

Exhibitors wishing to homestead their location must return their contracts with deposit by June 1st, after which new exhibitors will be added to the show on a first come, first serve basis with an emphasis on creating the best show possible.

Henry Helgerson Company will be the show decorator again this year. You will receive an information packet from them in November. Advanced orders for tables, chairs, stools, and signs will save you time, money, and headache. (316) 943-1851 - info@henryhelgerson.com.

The Hotel Topeka at City Center offers a special farm show rate of $93.00 plus tax per night. Be sure to mention the 2023 Topeka Farm Show when you make your reservations to get this deal. This comfortable venue is connected to the Stormont Vail Events Center for a convenient commute, and your stay will include daily hot breakfast buffets for up to two people per day.

Tradexpos Covid-19 contractual commitment to you, is outlined on the last paragraph of the show's contract. Please sign off on both sides of the contract as confirmation. Exhibitor information including booth numbers, move-in and move-out times will be mailed by November 15, 2022.

We look forward to having you exhibit with us, and hope you find the 2023 Topeka Farm Show to be a wise investment for your company. Contact Tradexpos, Inc. (800) 949-3976 with any questions.

Thank you,

Brock Nelson, Dan Slowinski, Deb Golberg, Kandice Shaw
Tradexpos, Inc. 811 W. Oakland Ave. Austin, MN 55912

Host Hotel
Conveniently Attached to the Stormont Vail Events Center

Hotel Topeka At City Center

1717 SW Topeka Blvd.
Topeka, KS 66612

785-431-7200

2023 Topeka Farm Show
Jan. 10, 11, 12

HOTEL TOPEKA
AT CITY CENTER

Special Farm Show Rate

$93 *plus tax (per night)*

Book via the link at tradexpos.com/topeka-farm-show/
Or call the hotel directly: 785-431-7200
Be sure to mention the 2023 Topeka Farm Show

Includes: Free Hot Breakfast Buffet each day
Two free drink tickets per day

Complimentary wireless Internet access keeps you connected, and cable programming is available for your entertainment. Conveniences include a business center, complimentary newspapers and coffee/tea makers, microwave on request. Falling Water Grille and Waters Edge lounge located on site

***** THE BEST PART *****
You will be within walking distance from the farm show
ALL INSIDE

2023 Contract Agreement

Booth Contract: **2023 Topeka Farm Show**
Location: **Stormont Vail Events Center**
Address: **One Expocentre Drive**
Town: **Topeka, Kansas 66612-1442**

Show Dates: **January 10, 11, 12, 2023**
Show Hours: Tuesday 9:00 AM-5:00 PM
Wednesday 9:00 AM-8:00 PM
Thursday 9:00 AM-4:00 PM

Landon & Expo Hall Booth Rates		
One Booth	10'x10'	$ 650.00
Two Booths	10'x20'	$1,275.00
Three Booths	10'x30'	$1,900.00
Four Booths	10'x 40' or 20' x 20'	$2,500.00
Each Additional Booth		$ 550.00

Domer Booth Rates		
One Booth	10'x10'	$ 350.00
Two Booths	10'x20'	$ 700.00
Three Booths	10'x30'	$ 1050.00
Four Booths	10'x 40' or 20' x 20'	$1,200.00
Each Additional Booth		$ 300.00

Outside Lots	25'x 50'	$ 200.00

EXHIBITORS WISHING TO RETAIN 2022 EXHIBIT AREA ARE ASKED TO RETURN THIS CONTRACT BY June 1st

UTILITIES-All three show days

☐	110 Volt	$50.00
☐	208 Volt Single Phase	$90.00
☐	208 Volt Three Phase	$125.00
☐	Wireless Internet Service	$30.00

Please reserve_____ Landon or Expo Hall booth(s) = $_____
Please reserve_____ Domer Arena booth(s) = $_____
Please reserve_____ Outside Lot(s) = $_____
Utilities = $_____
Total Investment = $_____

25% Deposit (due with contract) - $_____

Balance Due Nov. 15th, 2022 = $_____

PAYMENT IN U.S. DOLLARS ONLY. CHECK OR CREDIT CARD PAYMENTS ARE ACCEPTED. PAYABLE TO TRADEXPOS INC.

We accept Discover, MasterCard, or Visa (circle the one you will use) a 4% convenience fee will be added.
This convenience fee is non-refundable.

Card Number:_____ **Billing Zip Code:**_____ **Expiration Date:**____/____

Street Address: _____ **Three Digit Security Code:** _____

_____ _____ _____
Print Card Holder Name As It Appears on the Card **Signature of Card Holder** **Date**

NO BOOTH ASSIGNMENT WILL BE MADE WITHOUT A SIGNED CONTRACT AND DEPOSIT.
NO REFUND AFTER NOV. 15, 2022
NO EXHIBIT SETUP UNLESS ALL BOOTH FEES ARE PAID IN FULL.

EXHIBITOR INFORMATION:

Company Name (as to appear in show guide)_____

Address_____City_____State_____Zip_____

Website_____ E-mail_____

Contact Person (please print)_____Phone_____

Signature_____Cell_____ Fax_____

Products & Services to be displayed (include brand names you'd like listed in show guide)_____

_____

Special requests_____
Billing Address (if different)_____
City, State, Zip_____

Tradexpos, Inc.
811 West Oakland Ave.
P.O. Box 1067
Austin, MN 55912-1067

While you may choose to make a copy for your files return original to Tradexpos, Inc.

Contract continued on reverse side

Phone 800-949-3976
Fax 507-437-8917
www.Tradexpos.com
Brock@Tradexpos.com

CONTRACT FOR EXHIBITOR SPACE
(Continued)

In consideration of the mutual covenants hereafter set forth, the parties contract the following:

1.TRADEXPOS, INC. will permit the Exhibiting Party to use exhibit space subject to the expressed conditions enumerated herein. TRADEXPOS reserves the right to accept or reject a contract and to designate the area and specific location of space rented. The violation by the Exhibiting Party of any condition expressed or implied in the rules and regulations shall, at discretion of TRADEXPOS, INC. terminate this agreement; where upon the Exhibiting Party shall immediately vacate the above described space and forfeit, as liquidated damages, any funds paid to TRADEXPOS, INC. TRADEXPOS, INC. reserves the right to the final decision on accepting contracts and space assignments - no specific space location is guaranteed.

2. In no case shall the Exhibiting Party allow other individuals or organizations to sublease or rent exhibition space without the prior knowledge and approval of TRADEXPOS, INC. All exhibitors are required to exhibit inside their purchased display area. No selling, discussion or sales approach in the walkway/isle adjacent to their purchased display area.

3. Set up times will be assigned per booth locations as spelled out in your move-in letter, mailed at least 30 days prior to the show. Deadline for set-up is 6 p.m. day prior to show's opening unless otherwise agreed upon. Exhibits shall remain intact until 4 p.m. day of show's closing. All exhibits must be removed from the show floor no later than 8 pm . TRADEXPOS. INC. will not be responsible for any items left at show site after the close of the Farm Show.

4. No signs, aerial pieces, or other devices shall extend above the normal height of the 8' high back drop of exhibits without prior approval of TRADEXPOS, INC. . The maximum height of 8' is allowed only in the rear half of the booth with a 4' height restriction imposed on all materials in the remaining space forward toward the isle so as not to obstruct the sight line of neighboring exhibitors. Any use of microphones or sound amplifying devices must be kept at a non offensive level, the volume must be within reasonable levels and must not interfere with other exhibitors. Radio and background music are not allowed before during or after the show. DVD presentations must have the prior approval of TRADEXPOS, INC. The use, distribution or sale of helium balloons is prohibited.

5. No food items may be given away or sold without complying with state health codes and the prior approval of TRADEXPOS, INC. and the facility. No peanuts in the shell are to be distributed on the show floor.

6. NO PETS ALLOWED. Service animals specifically trained to aid a person with a disability will be welcome.

7. This agreement for exhibit space specified above shall be subject to acts of God or any condition or circumstances beyond the control of TRADEXPOS, INC. which shall prevent the carrying out of some or all of the Farm Show, upon the occurrence of such event, TRADEXPOS, INC. shall have the right to terminate this agreement without liability of any nature.

8. The Exhibiting Party indemnify, save and hold harmless TRADEXPOS, INC. from and against any and all claims, demands, actions or causes of actions, suits at law or inequity of any nature or character arising out of or by reason of any act or omission of the Exhibiting Party or its agents in the performance of the rights, duties, and obligations of the second party under this agreement.

9. The Exhibiting Party understands that TRADEXPOS, INC. assumes no responsibility or liability for any property of the second party which may be located on the premises or for drayage received and stored.

10. The Exhibiting Party warrants that it has in effect and shall maintain for the period of this agreement for the mutual benefit of both parties a policy of public liability insurance against claims for personal injuries or death, or damage to property occurring upon, in, or about the herein rented premises; in limits of not less than $1,000,000 combined single limit by virtue of second party's authorized signature. The second party will supply certificate of insurance naming TRADEXPOS, INC. as additional insured.

11. TRADEXPOS, INC. reserves the right to change the rules and regulations, and to make additional rules and regulations, as it deems to be in the best interest of the Farm Show. TRADEXPOS, INC. has the sole power to interpret, amend and enforce rules and regulations.

ADDENDUM A.

EXCUSE OF PERFORMANCE

TRADEXPOS, INC. will be excused from the performance of this Agreement to the extent that such performance is prevented by any act of God or force majeure, which could not reasonably have been foreseen and provided for. For the purposes of this Agreement, the terms act of God or force majeure include strikes, lockouts, sit-downs, material or labor restrictions by any governmental authority, unusual transportation delays, riots, floods, washouts, explosions, earthquakes, fire, storms, acts of the public enemy, wars, insurrections, **pandemic** and/or any other cause not reasonably within the control of TRADEXPOS, INC. or VENDOR or which by the exercise of due diligence TRADEXPOS, INC. is unable wholly or, in part, to prevent or overcome.

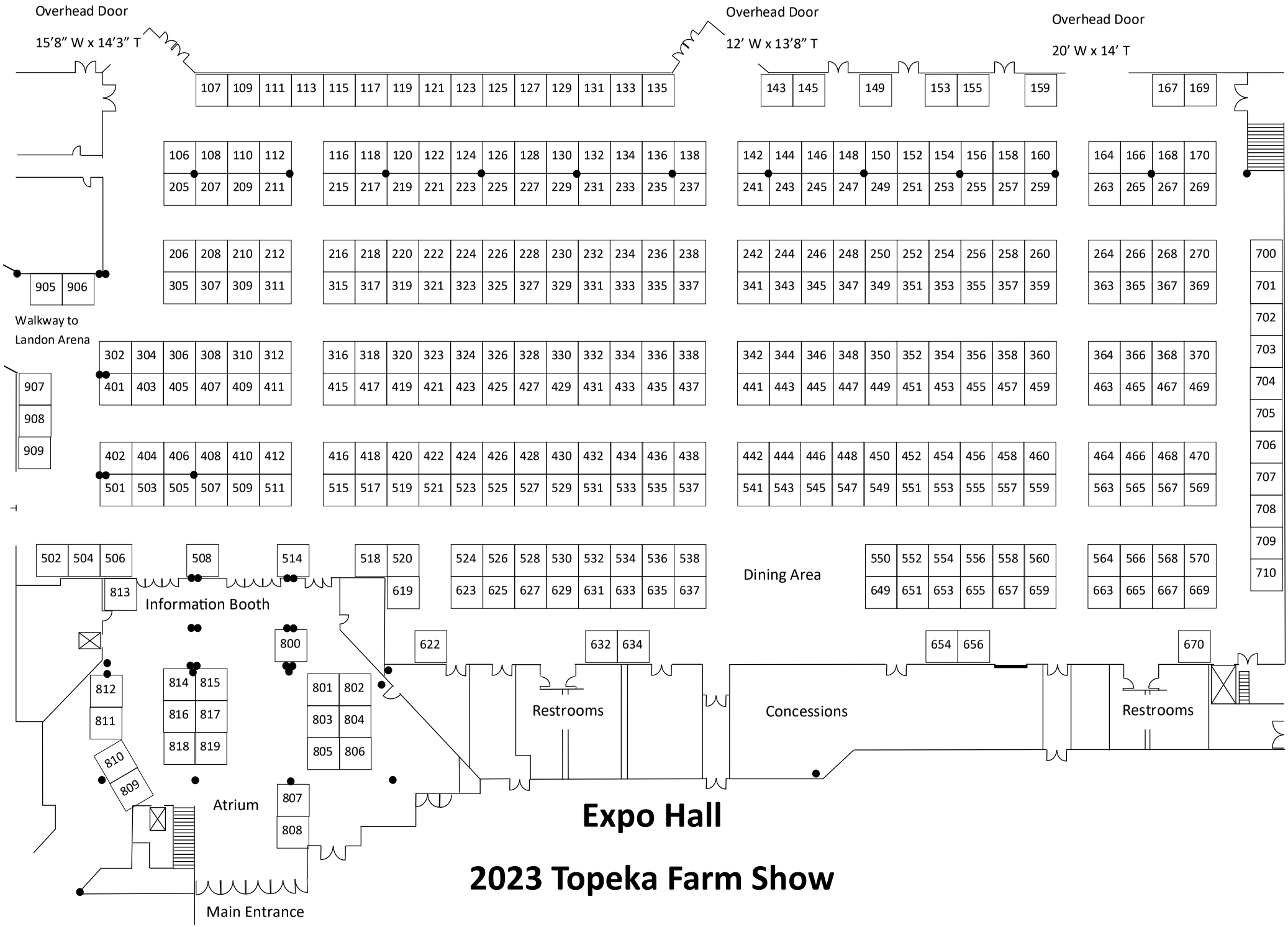
Unless due to a default by TRADEXPOS, INC, OR GLOBAL SPECTRUM, L.P., if VENDOR shall, for any other reason, fail to occupy or use the PREMISES in accordance with The TOPEKA FARM SHOW CONTRACT, and/or this Agreement, no refund shall be made of any amounts paid or payable by VENDOR to TRADEXPOS, INC.

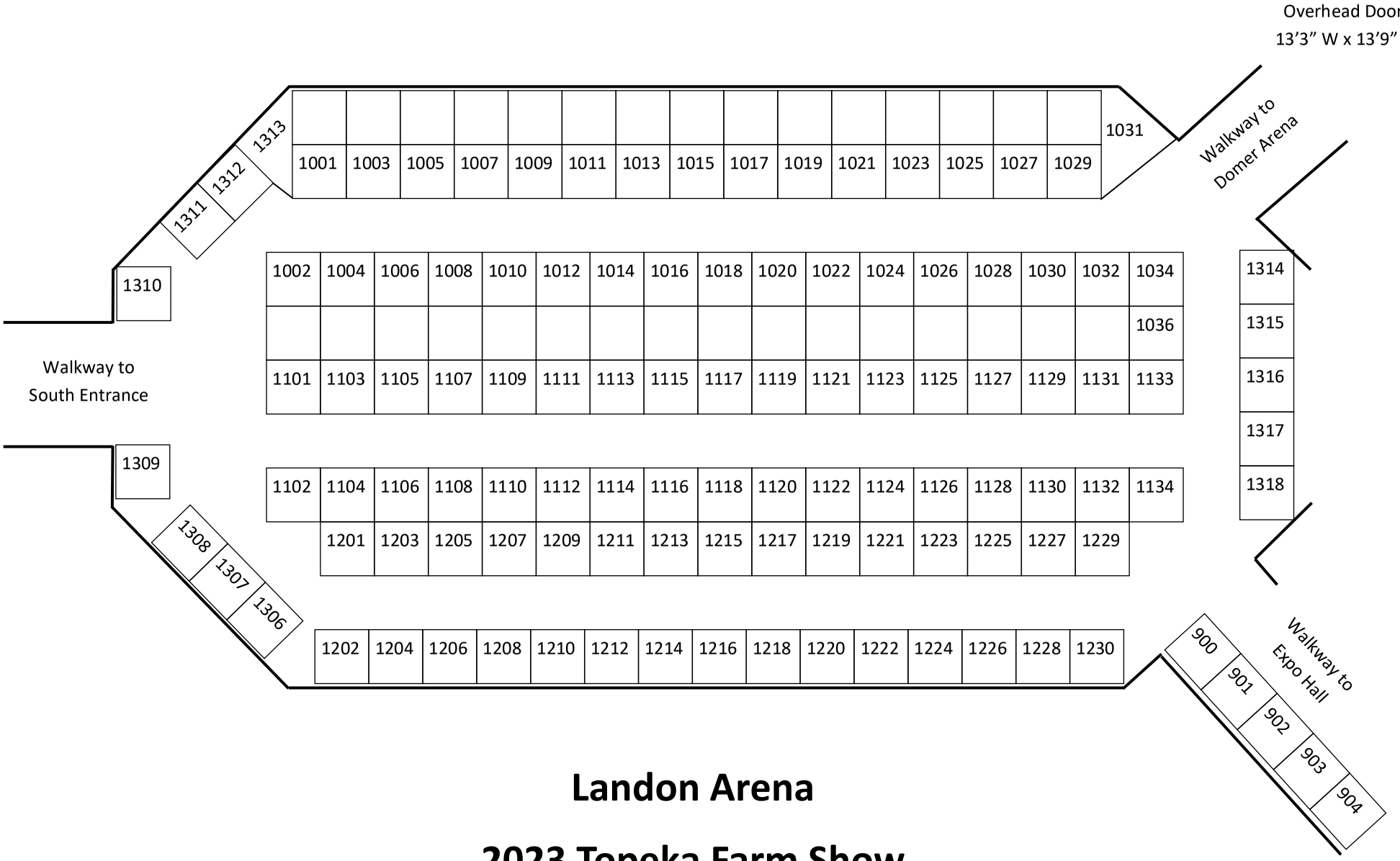
TENANT hereby waives any claim for damages or compensation from TRADEXPOS, INC. should this Agreement be so terminated as an act of God or force majeure.

Should the Topeka Farm Show be canceled by State, Federal or Local authority or by Global Spectrum, L.P., due to any of the above-mentioned occurrences, TRADEXPOS, INC. shall refund all booth fees, *but not credit card convenience fees*, paid to date by VENDOR within 60 days of the Date the TOPEKA FARM SHOW was scheduled to occur.

DATED: _____
Authorized Vendor Signature

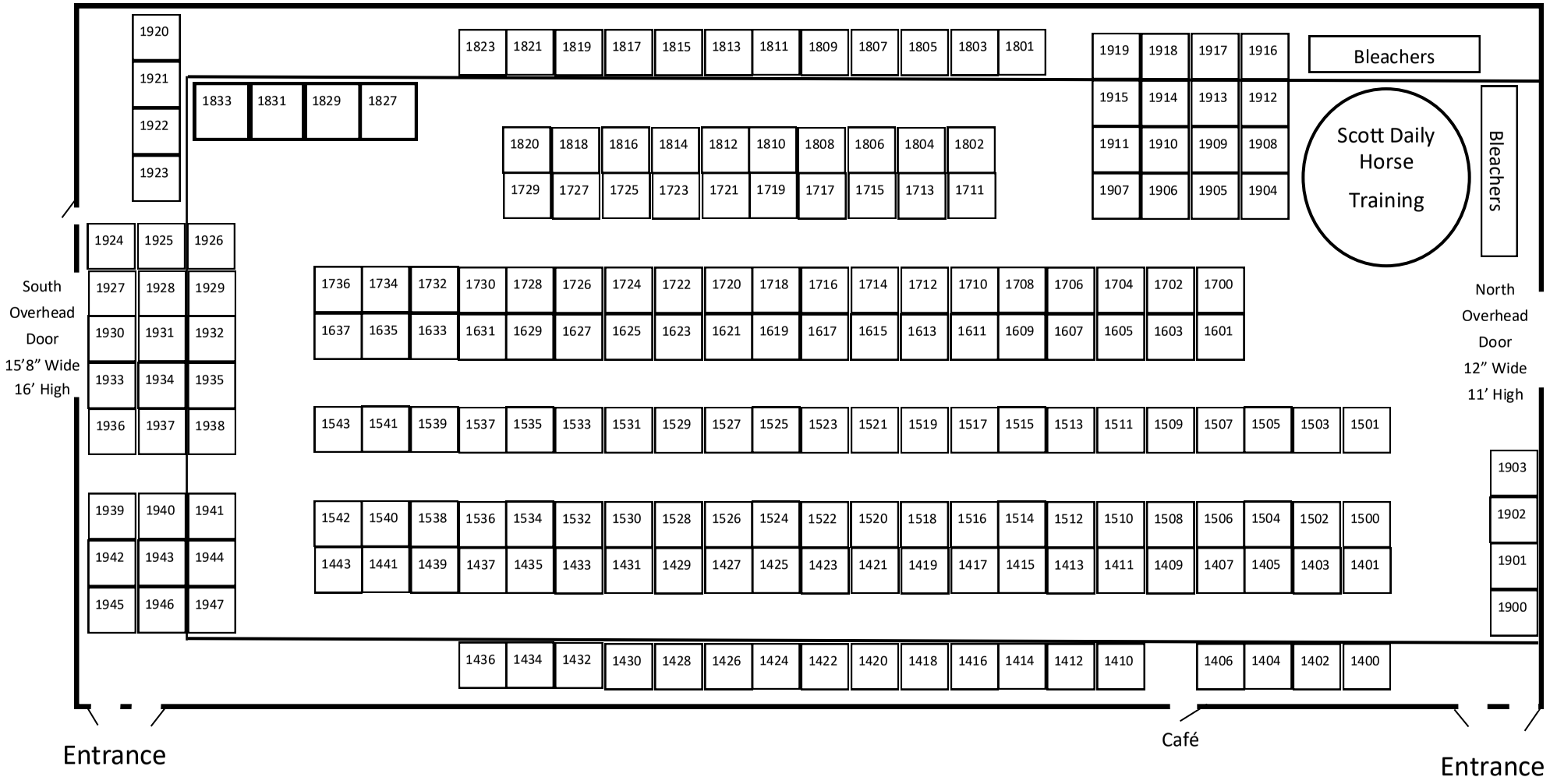
DATED: _____
Authorized Tradexpos, Inc. Signature


Overhead Door
15'8" W x 14'3" T
Overhead Door
12' W x 13'8" T
Overhead Door
20' W x 14' T
Walkway to
Landon Arena
Dining Area
Information Booth
Atrium
Main Entrance
Restrooms
Concessions
Restrooms
Expo Hall
2023 Topeka Farm Show



Landon Arena

2023 Topeka Farm Show



Parking Lot

Landon Arena

Domer Arena

2023 Topeka Farm Show

2023 Official Topeka Farm Show Program

January, 10th, 11th, and 12th

Stormont Vail Events Center • Topeka, KS

TOPEKA FARM SHOW 2023

★ *Reserve your ad space now and save 5%* ★

This feature will be distributed at the Topeka farm show and on all High Plains Journal media platforms reaching 115,000+ producers!

Reserve your ad space by October 28th and receive a 5% Early Bird Discount!

Company Name _____

Authorized By _____ E-Mail _____

Billing Address _____

City _____ State _____ Zip _____

Telephone _____

Signature _____

❑ **YES I'D LIKE TO RESERVE AD SPACE NOW AND SAVE 5%!**

❑ Ad copy enclosed ❑ Please have *HPJ* marketing consultant call me

❑ Send me a sample ❑ I'm interested in other *HPJ* ad opportunities. Call me!

Ad Copy Deadline 11/30/22

YOUR INVESTMENT

Full color ads start at $250! 1/8 page or larger includes a free press release and product photo.

Call or email **Jennifer Wilso**n for details and to reserve space now!

316-323-0672 • jwilson@hpj.com

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