

# tradexpos INC. Contract Agreement



Booth Contract: **2010 Topeka Farm Show**  
 Location: **Kansas Expocentre**  
 Address: **One Expocentre Drive**  
 Town: **Topeka Kansas 66612-1442**

Show Dates: **January 05, 06, 07, 2010**  
 Show Hours: Tuesday 9:00 AM-5:00 PM  
 Wednesday 9:00 AM-8:00 PM  
 Thursday 9:00 AM-4:00 PM

### Booth Rates

|                            |                            |           |
|----------------------------|----------------------------|-----------|
| One Booth.....             | 10' x 10'.....             | \$ 515.00 |
| Two Booths.....            | 10' x 20'.....             | \$ 995.00 |
| Three Booths.....          | 10' x 30'.....             | \$1460.00 |
| Four Booths.....           | 10'x 40' or 20' x 20'..... | \$1910.00 |
| Each Additional Booth..... |                            | \$ 430.00 |

**EXHIBITORS WISHING TO RETAIN 2009 EXHIBIT AREA ARE ASKED TO RETURN THIS CONTRACT BY JUNE 1<sup>st</sup>, 2009.**

Charges for electricity, water and phone will be handled through the Kansas Expocentre. Separate sheet enclosed.

Please reserve \_\_\_\_\_ booth(s)

Booth Total Cost = \$ \_\_\_\_\_ \*

A Deposit of **25% of Total Cost** (due with contract) - \$ \_\_\_\_\_

Balance Due Nov. 15<sup>th</sup>, 2009 = \$ \_\_\_\_\_

\* 3% Discount if balance is paid by Nov 15<sup>th</sup>, 2009. Total Booth Cost \$ \_\_\_\_\_ x .03 = - \$ < \_\_\_\_\_ >

**Final Balance** \$ \_\_\_\_\_

**PAYMENT MUST BE MADE IN U.S. DOLLARS. NO REFUND AFTER NOVEMBER 15<sup>TH</sup>, 2009**

We accept Discover, MasterCard, or Visa (circle the one you will use) a 3% processing fee will be added. This fee is non-refundable.

Card Number \_\_\_\_\_ Billing Zip Code \_\_\_\_\_ Expiration Date \_\_\_\_ / \_\_\_\_

Print Card Holder Name As It Appears on the Card

Signature of Card Holder

Date

**NO BOOTH ASSIGNMENT WILL BE MADE WITHOUT A SIGNED CONTRACT AND DEPOSIT**

### EXHIBITOR INFORMATION:

Company Name (as to appear in show guide) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Website \_\_\_\_\_ E-mail \_\_\_\_\_

Contact Person (please print) \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Products & Services to be displayed (include brand names you'd like listed in show guide) \_\_\_\_\_

Special requests \_\_\_\_\_

Billing Address (if different) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

While you may choose to make a copy for your files Return original to Tradexpos, Inc.

Tradexpos, Inc. 811 West Oakland Ave. PO Box 1067 Austin, MN 55912-1067  
 Phone 800-949-3976 Fax 507-437-8917 www.tradexpos.com tradexpo@smig.net

Contract continued on reverse side

**CONTRACT FOR EXHIBITOR SPACE**  
(Continued)

In consideration of the mutual covenants hereafter set forth, the parties contract the following:

1. TRADEXPOS, INC. will permit the Exhibiting Party to use exhibit space subject to the expressed conditions enumerated herein. TRADEXPOS reserves the right to accept or reject a contract and to designate the area and specific location of space rented. The violation by the Exhibiting Party of any condition expressed or implied in the rules and regulations shall, at discretion of TRADEXPOS, INC. terminate this agreement; where upon the Exhibiting Party shall immediately vacate the above described space and forfeit, as liquidated damages, any funds paid to TRADEXPOS, INC. TRADEXPOS, INC. reserves the right to the final decision on accepting contracts and space assignments - no specific space location is guaranteed.
2. In no case shall the Exhibiting Party allow other individuals or organizations to sublease or rent exhibition space without the prior knowledge and approval of TRADEXPOS, INC.
3. Set up times will be assigned per booth locations as spelled out in your move-in letter, mailed at least 30 days prior to the show. Deadline for set-up is 6 p.m., **(list move-in date)** unless otherwise agreed upon. Exhibits shall remain intact until 4 p.m. **(list day of show closing)**. All exhibits must be removed from the show floor no later than 8 pm . TRADEXPOS. INC. will not be responsible for any items left at show site after the close of the Farm Show.
4. No signs, aerial pieces, or other devices shall extend above the normal height of the 8' high back drop of exhibits without prior approval of TRADEXPOS, INC. Any use of microphones or sound amplifying devices must be kept at a non offensive level, the volume must be within reasonable levels and must not interfere with other exhibitors. Radio and background music are not allowed before during or after the show. VCR displays must have the prior approval of TRADEXPOS, INC. The use, distribution or sale of helium balloons is strictly prohibited.
5. No food items may be given away or sold without complying with state health codes, the prior approval of TRADEXPOS, INC. and the facility.
6. This agreement for exhibit space specified above shall be subject to acts of God or any condition or circumstances beyond the control of TRADEXPOS, INC. which shall prevent the carrying out of some or all of the Farm Show, upon the occurrence of such event, TRADEXPOS, INC. shall have the right to terminate this agreement without liability of any nature.
7. The Exhibiting Party indemnify, save and hold harmless TRADEXPOS, INC. from and against any and all claims, demands, actions or causes of actions, suits at law or inequity of any nature or character arising out of or by reason of any act or omission of the Exhibiting Party or its agents in the performance of the rights, duties, and obligations of the second party under this agreement.
8. The Exhibiting Party understands that TRADEXPOS, INC. assumes no responsibility or liability for any property of the second party which may be located on the premises or for drayage received and stored.
9. The Exhibiting Party warrants that it has in effect and shall maintain for the period of this agreement for the mutual benefit of both parties a policy of public liability insurance against claims for personal injuries or death, or damage to property occurring upon, in, or about the herein rented premises; in limits of not less than \$1,000,000 combined single limit by virtue of second party's authorized signature. The second party will supply certificate of insurance naming TRADEXPOS, INC. as additional insured.
10. TRADEXPOS, INC. reserves the right to change the rules and regulations, and to make additional rules and regulations, as it deems to be in the best interest of the Farm Show. TRADEXPOS, INC. has the sole power to interpret, amend and enforce rules and regulations.