



2900 S. Hydraulic
 Wichita, KS 67216
 316-943-1851 – Fax 316-267-4804
 EMAIL: info@henryhelgerson.com

BOOTH # _____
 Stormont Vail
 Event Center
 Topeka, KS

FREIGHT HANDLING ORDER FORM & FORK LIFT RENTAL

THE HENRY HELGERSON COMPANY HAS BEEN SELECTED AS DRAYAGE CONTRACTOR FOR THIS SHOW

1. Mail, fax or email this form and your advance payment to the address or fax number noted above as soon as possible.
2. SEE BELOW FOR WAREHOUSE AND DIRECT TO SHOW SITE SHIPPING ADDRESSES.
3. All shipments must be sent pre-paid. COLLECT SHIPMENTS WILL BE REFUSED!
4. The rate of \$48.00 per 100 pounds includes storage up to 20 days and delivery to the show site.
5. Henry Helgerson Company will receive freight at:

ADVANCED SHIPPING WAREHOUSE ADDRESS:

To: (NAME OF EXHIBITOR & BOOTH NUMBER)
 For: (NAME OF SHOW C/O HENRY HELGERSON CO)
 2900 S. HYDRAULIC, WICHITA, KS 67216

ADVANCE TO WAREHOUSE MUST BE
 RECEIVED NO LATER THAN: **JANUARY 3, 2024**

INBOUND SHIPPING INFO – PRIOR TO EXHIBIT: (CHECK ONE) _____ TO WAREHOUSE _____ TO SHOW SITE

SHIPPED VIA: _____ PRO # _____
 DATE SHIPPED: _____ ESTIMATED DATE OF ARRIVAL: _____
 FORK LIFT REQUIRED FOR LOADING/UNLOADING? YES: _____ NO: _____ ADD \$100.00 PER HOUR
 # OF CRATES: _____ # OF DISPLAY CASES: _____ # OF CARTONS: _____ # OF SKIDS: _____
 TOTAL # PIECES: _____ TOTAL WEIGHT: _____ X \$48.00/100 lbs. = _____ TOTAL COST

OUTBOUND SHIPPING INFO – AT CLOSE OF EXHIBIT

SHIP TO: _____ FREIGHT COMPANY: _____
 ATTENTION: _____
 ADDRESS: _____
 CITY/STATE/ZIP: _____

If you have not designated a motor freight company Henry Helgerson Company will select a carrier. Henry Helgerson Company will load out your shipments when your carrier arrives. Henry Helgerson Company cannot be held responsible for unattended or non-prearranged freights left on the show floor.
ALL SHIPMENTS WILL BE SHIPPED COLLECT UNLESS OTHERWISE SPECIFIED.
HENRY HELGERSON COMPANY WILL NOT BE RESPONSIBLE FOR ANY FREIGHT CHARGES.

NAME OF CARDHOLDER: _____ EXPIRATION DATE: _____ SECURITY CODE: _____
 CARD NUMBER: _____ SUBTOTAL FREIGHT CHARGES: \$ _____
 9.35% SALES TAX: \$ _____ TOTAL DUE: \$ _____
 CARDHOLDER SIGNATURE: _____ CHECK ENCLOSED: \$ _____
 CARDHOLDER PHONE NUMBER: _____

PAYMENT IN FULL, INCLUDING APPLICABLE SALES TAX, MUST ACCOMPANY YOUR ORDER

NAME OF EVENT: **TOPEKA FARM SHOW 2024** BOOTH: _____
 COMPANY NAME: _____ EMAIL: _____
 ORDERED BY: _____ PHONE: _____